

30 October 2023

Dear parent/guardian,

Kingsbury Primary School is looking forward to another great year of teaching and learning and would like to advise you of Kingsbury Primary School's voluntary financial contributions for 2024.

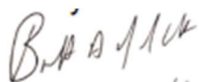
Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We thank you for all your support, whether that's through fundraising or volunteering your time.

For 2024, School Council are suggesting a curriculum contribution of \$120 per student. This contribution will include the cost of sourcing and storing all items until they are used in the classroom. Please find attached a suggested contribution schedule for 2024.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Thank you for your support in providing the best opportunities possible for the children of our school.

Yours sincerely,



Brett Millott
Principal



Nigel Proctor
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Classroom consumables, materials & equipment</p> <ul style="list-style-type: none"> • Shared classroom stationery, paper, posters/charts, craft items, classroom libraries, readers • Mathematics – numeracy blocks • English – take home book packs, reading books, book boxes <p>Subject specific materials and equipment</p> <ul style="list-style-type: none"> • Visual Arts – paint and paint brushes, crayons, canvas, glitter, coloured paper • Indonesian – resource packs • Physical Education - sports equipment <p>Printing and photocopying of worksheets and learning materials</p>	\$ 65
<p>Digital online subscriptions for learning</p> <ul style="list-style-type: none"> • Matific and Maths Online \$15 • Essential Assessment \$15 • Smart Spelling \$5 	\$ 35
<p>Provision and upkeep of school devices and ICT</p>	\$ 20
<p>Total Curriculum Contributions (per student)</p>	\$120

Extra-Curricular Items and Activities – provided on a user-pays basis

Kingsbury Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

The cost of extra-curricular items and activities will be advised throughout the year. The below table provides an indication of extra-curriculum items and activities provided.

Extra-Curricular Items and Activities	Amount
School camp (Years 3-6)	\$300 (estimated)
Interschool sports program	\$10 per away game
Excursion and Incursions to be scheduled (estimated: \$30-50)	TBA
School Photos	From \$35 (basic pack)

Financial Support for Families

Kingsbury Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The **Camps, Sports and Excursions Fund** which provides payments for eligible students to attend camps, sports and excursions.
- Access to **State Schools’ Relief** support to assist with uniforms.
- Payment plans for Extra-Curricular Items and Activities.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the school on 9462 2711 or email at kingsbury.ps@education.vic.gov.au.

Payment methods

Kingsbury Primary School’s preferred method of payment is via the Compass parent portal. Where families choose not to use the Compass portal, they can make payment at the school office in person with our EFTPOS facilities.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.