

March 2022

Dear Parents/Guardians,

Kingsbury Primary School is looking forward to another great year of teaching and learning and would like to advise you of Kingsbury Primary School's voluntary financial contributions for 2022. Please find the contribution schedule for 2022 attached.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

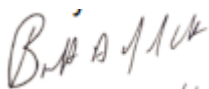
### Payment Methods

When making a contribution, there are several options you may consider:

- Option 1 Full payment of \$140.00 per student, plus pre-payment of School Magazine \$20.00, a total of \$160.00.
- Option 2 \$80.00 for Book Pack, upon pick up and \$80.00 (Parent payment including School Magazine) balance requested by Friday 25<sup>th</sup> March 2022.
- Option 3 Buy your own book pack (based on the booklist provided) and pay the remaining Curriculum Contributions component and School Magazine of \$80.00 requested by Friday 25<sup>th</sup> March 2022.
- Option 4 No School Magazine or purchase at the end of the school year, at a cost of \$20.00.

For further information on the Department's Parent Payment Policy, please see a one-page overview, also attached.

Yours sincerely,



Brett Millott  
Principal



Nigel Proctor  
School Council President

### **Curriculum Contributions**

Individual Book lists for each year level are available from the School Administration Office. These will guide you on the everyday items that your child will use in the classroom. Please indicate on the attached letter if you wish to provide a contribution to the school or source your own.

Book packs will be available for collection on Friday 28<sup>th</sup> January 2022, between 9.00am – 5.30pm.

Alternatively, these can be collected during the first week of Term 1, Monday 31<sup>st</sup> January – Friday 4<sup>th</sup> February 2022.

Contributions can be made via direct deposit, cash or cheque; EFTPOS facilities are available at the School Office. Please see our Administration staff if you require further assistance.

<b>Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<b>Stationery Book Packs</b> (see itemized Year level booklist for further information)	<b>\$80.00</b>
<b>Performing Arts and Visual Arts</b> <ul style="list-style-type: none"> <li>Consumables including paper, art, craft, and stationery supplies, etc. which include final products they take home. \$10.00</li> </ul> <b>Indonesian</b> <ul style="list-style-type: none"> <li>Consumables for Indonesian including paper, craft materials, glue, etc. which include final products they take home. \$5.00</li> </ul> <b>School Concert/Art Show</b> <ul style="list-style-type: none"> <li>Consumables including cardboard, paint, costumes, paper, glue, etc., which includes final products they take home. \$20.00</li> </ul> <b>ICT</b> <b>Digital subscriptions</b> <ul style="list-style-type: none"> <li>Matific and Maths Online \$9.00</li> <li>Essential Assessment \$15.00</li> <li>Smart Spelling \$5.00</li> </ul>	<b>\$60.00</b>
<b>TOTAL AMOUNT DUE</b>	<b>\$140.00</b>

### Extra Curricular Items and Activities

Kingsbury Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the curriculum. These are provided on a user-pay basis.

Extra-Curricular Items and Activities	Amount	Purchase – Please tick
<b>School Magazine-</b> Consumable magazine which includes production and printing	\$20.00	
Interschool Sport	\$10.00 per away game	
School Photos	From \$35.00 (basic pack)	
Year 1/2 Big Day Out	\$50.00 approximately	
Years 3-6 Camp	\$300.00 approximately	
Excursions/Incursions	\$30.00 - \$50.00 approximately	

### Engaging with Parents

In respect to each school's development of its parent payments, school councils will engage in effective communication with the school community, have strategies in place to ensure they are aware of, and understand the needs and views of parents.

The full Parent Payment Policy is available from the Department's School Policy and Advisory Guide at <https://www2.education.vic.gov.au/pal/parent-payment/policy>

## PARENT PAYMENTS POLICY

### ONE PAGE OVERVIEW



#### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



#### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

##### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

##### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

##### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



#### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



#### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.