

***We are a Child Safe School.
All children have the right to feel safe and to learn.
We are committed to protecting the wellbeing of students in our care.***

IMPORTANT DATES

Monday 13th February	<i>J.S.C. Investiture (To be confirmed)</i>
Wednesday 15th February	<i>No school for Foundation (Prep) students Playgroup, 9.00am—11.00am Uniform shop open for sales, 9.00am—10.00am Golf Clinic incursion for students in Years 1-6</i>
Thursday 16th February	<i>Canteen open for sales School Council Meeting, 7.00pm</i>

From the Principal,

Greetings all in the Kingsbury Primary School community and welcome to 2023. We have had a smooth start to the year and this is testimony to the work of our teachers, the support of our families and the positive intent of our students. We are all looking forward to a great year.

We welcome lots of new students and families. We also welcome some new staff;

- ▶ Cindy Nguyen, who will be one of our Prep teachers
- ▶ Renee Cerantonio, who will be teaching Performing Arts across the school
- ▶ Alice Krause, who will be our Visual Arts teacher

Like the Beatles song Hello / Goodbye as well as welcoming the three aforementioned people, we are going to be saying good-bye to Jillian Holmes our OSHC Coordinator. Jill will be starting a new position at Newlands Primary School and we wish her all the best. Zach Brown-Close will be stepping up to the co-ordinators role and I'm sure it will be a smooth transition.

Some information about our P.E. Program

Over coming weeks all of our teachers will be publishing their term overviews in the newsletter. However, this week I will open the batting with a run down of our term of Physical Education. All grade levels will participate in lessons of a similar structure

- * We will always have a fitness component
- * We will always have a skills session
- * We will always have a game application

Preps

The Prep grade will be focussing on relays as their fitness activity. This will involve running, skipping and jumping with and without equipment. They will be developing their fundamental motor skills of catching and bouncing and will participate in minor games practices that develop their sense of space and teamwork.

Grades 1-2

Will continue on with the Fitness Circuit work from last year. The Fitness Circuit will include two aerobic activities and two activities that build strength and joint mobility. Over the course of the term we will build up the endurance of the students. Last year we saw some terrific gains as the kids challenged themselves further through the fitness program. Our skill sessions will be on aspects of Athletics. The emphasis will be on relays, hurdles sprint running and long jump. Later on, in the term will be delivering Golf and AFL instruction. We will focus on minor games that involve eye-hand coordination and ball skills.

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Grades 3-6

We will be building on Fitness Circuit work from last year. The Fitness Circuit will include two aerobic activities and two activities that build strength and joint mobility. The Circuits will become more individualised over time as students learn how to add greater difficulty to provide greater challenge. The students are already doing this -Well played!!!

Our skill sessions will be on all aspects of Athletics. This includes relays, hurdles sprint running, jumping and throwing. Later on, in the term will be delivering Golf and AFL instruction. Our game applications will be skewed towards practice for our up-coming Athletics Carnival.

School Council Info

On Monday I will be posting a notice of election for our School Council. Every year around half of School Council comes up for re-election. On the notice it will have the following information:

- ▶ The number of vacancies
- ▶ The length of the vacancies
- ▶ How to nominate
- ▶ The process for election

Our School Council is fantastic. It has been a pleasure working with them and one thing that is guaranteed is that they **ALWAYS** have the best interests of the KPS students, staff and families at heart.

The following School Council members will finishing their terms following our February 2023 meeting. Of course they are free to nominate for vacancies in the new School Council in the same way as anyone else can.

Parent Representatives Dylan Guinelly
 Nigel Proctor
 Renee Smith
 Thuy Duong

DET Reps Simone Bevan
 Wayne Bolton

Community Rep Sarah Arnold

We also look forward to Matt McKenzie, Rhiannon Poley, Kellie Considine, Amy Thexton -Smith and I continuing on for another year.

Below is some School Council info from DET

What is a school council and what does it do?

All government schools in Victoria have a school council. They are legally constituted bodies that are given powers to set the broad direction of a school, in accordance with Ministerial Order 1280 Constitution of Government School Councils, and the *Education and Training Reform Act 2006*. In doing this, a school council may directly influence the quality of education for students.

Who is on the school council?

For most primary school councils, there are several possible categories of membership:

A mandated elected parent member category – more than one-third of the total members must be from this category according to Ministerial Order 1280. Department employees can be parent members at their child's school providing that they are not engaged in work at the school.

A mandated elected school employee member category – members of this category make up no more than one-third of membership. The principal of the school is automatically one of these members.

An optional community member category – members are co-opted by a decision of the council because of their special skills, interests or experience. Department employees are not eligible to be community members.

A small number of school councils have nominee members.

For all schools with a Year 7 and above cohort, there is an additional category of membership:

A mandated elected student member category, two positions.

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Generally, the term of office for all members is two years. The term of office of half the members expires each year, creating vacancies for the annual school council elections.

Why is parent membership so important?

Parents on school councils provide important viewpoints and have valuable skills and a range of experiences and knowledge that can help inform and shape the direction of the school.

Those parents who become active on a school council find their involvement satisfying and may also find that their children feel a greater sense of belonging.

Do I need special experience to be on school council?

Each member brings their own valuable skills and knowledge to the role, however, in order to successfully perform their duties, councillors may need to gain some new skills and knowledge.

It is important to have an interest in your child's school and the desire to work in partnership with others to help shape the school's future.

Code of conduct for school councillors

School councils in Victoria are public entities as defined by the *Public Administration Act 2004*.

School councillors must comply with the Code of Conduct for Directors of Victorian Public Entities issued by the Victorian Public Sector Commission. The Code of Conduct is based on the Victorian public sector values and requires councillors to:

act with honesty and integrity – be truthful, open and clear about their motives and declare any real, potential or perceived conflict of interest and duty

act in good faith in the best interests of the school – work cooperatively with other councillors and the school community, be reasonable, and make all decisions with the best interests of students foremost in their minds

act fairly and impartially – consider all relevant facts of an issue before making a decision, seek to have a balanced view, never give special treatment to a person or group and never act from self-interest

use information appropriately – respect confidentiality and use information for the purpose for which it was made available

exercise due care, diligence and skill – accept responsibility for decisions and do what is best for the school

use the position appropriately – not use the position as a councillor to gain an advantage

act in a financially responsible manner – observe all the above principles when making financial decisions

comply with relevant legislation and policies – know what legislation and policies are relevant for which decisions and obey the law

demonstrate leadership and stewardship – set a good example, encourage a culture of accountability, manage risks effectively, exercise care and responsibility to keep the school strong and sustainable.

Indemnity for school council members

School councillors are indemnified against any liability in respect of any loss or damage suffered by the council or any other person in respect of anything necessarily or reasonably done, or omitted to be done by the councillor in good faith in:

the exercise of a power or the performance of a function of a councillor, or

the reasonable belief that the act or omission was in the exercise of a power or the performance of a function of a council.

In other words, school councillors are not legally liable for any loss or damage suffered by council or others as a result of reasonable actions taken in good faith.

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How can you become involved?

By participating in, and voting in the school council elections, which are held in Term 1 each year. However, ballots are only held if more people nominate as candidates than there are positions vacant.

In view of this, you might consider:

- ▶ Standing for election as a member of the school council
- ▶ Encouraging another person to stand for election

What do you need to do to stand for election?

The principal will issue a Notice of Election and Call for nominations in Term 1 of each year. Council elections must be completed by 31 March, unless varied by the Minister for Education.

If you stand for election, you can arrange for someone to nominate you as a candidate or, you can nominate yourself in the parent member category. You can only be nominated by another member of the same category that you are eligible for (e.g. a member of the parent electorate may only nominate another parent of that electorate).

Department employees with a child enrolled at a school where they are not engaged in work, are eligible to nominate for parent membership at that school.

Return your completed nomination form to the principal within the time stated on the Notice of Election. You will receive a Nomination Form Receipt via post, email or by hand delivery.

Generally, if there are more nominations than vacancies a ballot will be conducted in the two weeks after the call for nominations has closed.

Remember

Consider standing for election to school council.

Ask the principal for instructions if you are not sure what to do.

Be sure to vote if the election goes to ballot.

Contact the principal if you are unsure about what is required at any stage of the election process.

Important Information from DET

The Department does not provide personal accident insurance or ambulance cover for students. Parents/carers of students, who do not have student accident insurance/ambulance cover, are responsible for paying the cost of medical treatment for injured students, including the cost of ambulance attendance or transport as well as any other transport costs. In some circumstances, medical or other expenses will be paid by the Department where it is assessed that it is likely that the Department is liable for negligent acts or omissions of its staff or volunteers. More information about the claims process is available below. Where there is no whole-of-school policy in place, it is the responsibility of parents/carers to look into their preferred options in this regard. The Department cannot provide advice to parents/carers on the purchase of individual student accident policy or ambulance cover. Private property brought to school by students, staff or visitors is not insured and the Department does not accept any responsibility for any loss or damage. This can include mobile phones, calculators, toys, sporting equipment and cars parked on school premises. As the Department does not hold insurance for personal property brought to schools and has no capacity to pay for any loss or damage to such property, students and staff should be discouraged from bringing any unnecessary or particularly valuable items to school.

More Information from DET

PRIVACY COLLECTION STATEMENT – Primary Schools Information for parents and carers During the ordinary course of your child's attendance at our school, school staff will collect your child's personal and health information when necessary to educate your child, or to support your child's social and emotional wellbeing or health in the school context. Such information will also be collected when required to fulfil a legal obligation, including duty of care, antidiscrimination law and occupational health and safety law. If that information is not collected, the school may be unable to provide optimal education or support to your child, or fulfil those legal obligations. For example, health information may be collected through the school nurse, primary welfare officer or wellbeing staff member.

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If your child is referred to a specific health service at school, such as a Student Support Services officer, the required consent will be obtained. Our school also collects information provided by parents and carers through the School Entrance Health Questionnaire (SEHQ) and the Early Childhood Intervention Service (ECIS) Transition Form.

Our school may use online tools, such as apps and other software, to effectively collect and manage information about your child for teaching and learning purposes, parent communication and engagement; student administration; and school management purposes. When our school uses these online tools, we take steps to ensure that your child's information is secure. If you have any concerns about the use of these online tools, please contact us. School staff will only share your child's personal or health information with other staff who need to know to enable the school to educate or support your child, or fulfil a legal obligation. When our students transfer to another Victorian government school, personal and health information about that student will be transferred to that next school. Transferring this information is in the best interests of our students and assists that next school to provide optimal education and support to students. In some limited circumstances, information may be disclosed outside of the school (and outside of the Department of Education and Training). The school will seek your consent for such disclosures unless the disclosure is allowed or mandated by law. Our school values the privacy of every person. When collecting and managing personal and health information, all school staff must comply with Victorian privacy law. For more information about privacy including about how to access personal and health information held by the school about you or your child, see our school's privacy policy: <https://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx>

Getting to Know Your Child Interviews

These will be held on Thursday 9th March 2023. The main purpose is for parents to meet with the teacher and pass on any relevant information that will assist our students to have a successful year. Bookings can be made via Compass, so that you can select what time suits you best. More information to follow and we will advise when these are open for bookings.

Earthquake in Turkey

As you will have seen on the news recently, a devastating earthquake has hit Turkey and surrounding areas. Many people have lost their lives and many more are displaced, homeless. One of our current parents (who was born in Turkey) is part of an organisation who are co-ordinating a drive for new blankets and/or tents. These items can be left at the school office and will be delivered to the organisation. These will then be sent overseas and distributed to families in need. Please help, if you can.

Dental Check Ups

All families should have received a permission form for your child to participate in our upcoming free dental check up & treatment plan for eligible students. All permission forms need to be returned to the school office as soon as possible.

School Attendance

The Department of Education requires all families to notify the school by 9.30am each day, if their child is absent. Then the school roll can be marked accordingly. Any family that does not contact the school will be contacted a school staff member to find out the reason for the absence. DET expects that all students attend school each day, unless a reasonable explanation is provided. There are three ways you can notify us of your child's absence:

- ▶ Telephone 9462 2711 at any stage prior to 9.30am
- ▶ Email the school @ kingsbury.ps@education.vic.gov.au
- ▶ Notify us on the Compass App. A quick, easy option for those on the move. The Compass App can be downloaded via the "App Store" and is free. Please see the Administration Staff if you require a username and login.

***All the best,
Brett Millott
Principal***

Lately at OSHC

KINGSBURY OUT OF SCHOOL HOURS CARE

Email: oshc.kingsbury.ps@education.vic.gov.au
Telephone: 9462 2354

Welcome to Term 1, 2023! We hope the school year is off to a great start for everyone, especially all new families and Prep children.

Throughout January, our days were jam-packed with excursions, incursions and themed days at school. One highlight was our Incredi-bubble Science Day, where we made our own giant bubble wands out of sticks, string and a metal washer. We were sceptical as to whether they'd work, but were suitably impressed and excited when they produced huuuuuuuge bubbles! We practised different techniques and even learned how to make a bubble inside a bubble! In the afternoon, TimCredible the magician performed a magic bubble show, where he made fog inside bubbles and even trapped us inside the biggest bubbles we've ever seen!

In other news, we have a change of leadership! Jill has taken on an exciting role at another OSHC program, and Zachary is our new Coordinator. As a dedicated educator with us for over 6 years, he is enthusiastic and well prepared to take on the role. Monica, Sophia and Jadon will also still be here, ready for lots of fun activities, delicious food and great company!

A friendly reminder to all families to complete and return your re-enrolment forms as soon as possible. New families are also encouraged to enrol - this will enable you to use the program regularly, occasionally or even just in an emergency. If you'd like to find out more about our program please keep an eye out for Zachary, get in touch using the email above, or come in for a visit!



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
BREAKFAST	TOAST AND CEREAL	CRUMPETS	TOAST AND CEREAL	SCRAMBLED EGGS	TOAST AND CEREAL
AFTERNOON TEA	MOROCCAN CHICKEN	BEEF SOUVLAKI	ROAST POTATOES	TOMATO PASTA	NACHOS
ACTIVITY OPTION 1	COOKING: APPLE AND OAT SLICE	DRAWING: COLOURING WITH PATTERNS	COOKING: INDIAN NAAN BREAD	"MR TWIT'S BEARD" COLLAGE	CRAFT: PEPE CLEANER FIGURINES
ACTIVITY OPTION 2	ONE TOUCH SOCCER	BOCCIE	BUG CATCHING	NOODLE DANCE TIGGY	"WHAT'S MISSING?" MEMORY GAME
FREE PLAY IDEAS	PLAY JENGA OR CONNECT FOUR, BUILD A TOY DINOSAUR ENCLOSURE, WRITE A BUCKET LIST OF THINGS YOU WANT TO DO THIS YEAR.				

CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

School Name

School REF ID

Parent/carer details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession **OR** Health care card number (CRN)

- - - **OR**

Foster parent under a temporary care order* **OR** Veterans affairs pensioner (Gold Card)**

*Foster Parents must provide a copy of the temporary care order letter from the Department of Families, Fairness and Housing (DFFH).

**Applicants must provide a copy of the Veteran Affairs Gold card

Is this an application for special consideration (no CRN needed)? Yes No

Student details

Student's surname	Student's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Families, Fairness and Housing (DFFH) to provide the results of that enquiry to DET.

I understand that:

- DFFH will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the DFFH and /or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____ Date ____/____/____

CSEF ELIGIBILITY

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – General eligibility

To be eligible for the fund, a parent or carer of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one
 - on the first day of Term two
- a) be a holder of one or more of the eligible financially-means tested cards **OR** be a temporary foster parent, and;
- b) submit an application to the school by the due date.

For the list of eligible financially-means tested cards refer to the CSEF Policy:

<https://www2.education.vic.gov.au/pal/camps-sports-and-excursions-fund/policy>

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with the above.

Criteria 2 - Be of school age and attend school in Victoria

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

Special Consideration

A special consideration category exists for

- Families on a bridging visa, temporary protection visa, in community detention or are asylum seeker families
- Students in temporary out of home care arrangements, including statutory kinship care

For more information, see <https://www2.education.vic.gov.au/pal/camps-sports-and-excursions-fund/guidance/eligibility>

Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/carer concession card being validated successfully with Centrelink on the first day of either term one (30 January 2023) or term two (24 April 2023).

PAYMENT AMOUNTS

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see:

www.education.vic.gov.au/about/programs/Pages/csef.aspx

Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents/carers so please register your interest at the school.

HOW TO COMPLETE THE APPLICATION FORM

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/CARER DETAILS section.
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
If you are claiming as a temporary Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
If you are seeking special consideration, mark this in the form and provide a copy of the relevant documentation.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2023 closes on the 23 June 2023.